

MEMO



NIGERIAN SHIPPERS' COUNCIL

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E-mail: nsc@shipperscouncil.gov.ng

From: AD(ICT)
Throu' DD(SA/ES-CEO) *[Signature]*
16/3/23

To: ES/CEO
Dept: _____
Date: 16/03/2023

PROVISION OF CONTENTS FOR UPDATING THE COUNCIL'S WEBSITE

The Website is the official platform that reflects the identity of the Council to our global stakeholders and the public. It is the mandate of the Bureau of Public Service Reforms (BPSR) under the supervision of the Presidential Enabling Business Environment Council (PEBEC) to ensure that the website of all Ministries, Departments, and Agencies (MDAs) promote the Ease of Doing Business. It was in view of this that Website Desk Officers (WDOs) were appointed for each Department/Division/Unit to provide information on activities within the respective Departments/Divisions/Units for updating the Council's website.

In view of the above, I wish to request that current events and activities in the various Departments/Divisions/Units should be sent through the WDOs to the AD(ICT) for the update of the Council's website.

We hereby wish to remind the WDOs of their roles as stated below;

- Create/collate content for upload on the website
- Review/verify contents for correctness, completeness, and accuracy
- Send approved contents by respective HODs to AD(ICT)

Or soft copy of the approved contents to the email
(webcontent@shipperscouncil.gov.ng).

Submitted for your information and necessary action, please

B. O. Ivwighrehweta

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cc: ES/CEO