

MEMO



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NIGERIAN SHIPPERS' COUNCIL
4, Otunba Ayodele Soyode Lane, Apapa,
PMB 50617, Ikoyi Lagos.
P.O. Box 3887, Apapa, Lagos
E-mail: nsc@shipperscouncil.gov.ng

From: ICTO1

THRO: AD (ICT)

03/07/2023

To: DD (SA-ES/CEO)

Dept:

Date: 03/07/2023

**REQUEST FOR ADVANCE PAYEMENT FOR THE MAINTENANCE/ DEVELOPMENT
OF NEW UPGRADED OFFICIAL WEBSITE FOR THE COUNCIL**

Sir, with respect to the work done by the Website Team to ensure that the Council's website is compliant with the criteria set by the Bureau of Public Service Reforms (BPSR) for all Ministries, Departments and Agencies (MDAs), there was a need to engage a Consultant (AcePrime Solutions) whose team worked closely with the Website Team to clean up the existing Council's website and to develop a new upgraded version which was demonstrated to the ES/CEO and Management on Thursday, 22nd June, 2023.

In view of the above, we write to request an advance payment of **One Million Seven Hundred and Two Thousand, Eight Hundred naira only (N1, 702, 800)**, for the services of the Consultant (AcePrime Solutions). Please find attached a copy of the invoice for your perusal.

Submitted for your consideration and approval, Sir.

O. F. OBISESAN



AcePrime
Solutions

INVOICE

06122301

17 Akinti Street,
Off Isaac John,
Ikeja, Lagos

Date: Jun 5, 2023

Due Date: Jun 30, 2023

Bill To:

PO Number: 06122301

ICT UNIT

Nigerian Shippers' Council
4 Otunba Soyede Lane
Apapa, Lagos

Balance Due: NGN 1,702,800.00

Item	Quantity	Rate	Amount
UI/UX DESIGN	1	NGN 390,000.00	NGN 390,000.00
FRONTEND DEVELOPER	1	NGN 460,000.00	NGN 460,000.00
BACKEND DEVELOPER	1	NGN 460,000.00	NGN 460,000.00
PLUGINS AND API	1	NGN 130,000.00	NGN 130,000.00
10% SERVICE CHARGE	1	NGN 144,000.00	NGN 144,000.00

Subtotal: NGN 1,584,000.00

Tax (7.5%): NGN 118,800.00

Total: NGN 1,702,800.00

Invoice Type:

INVOICE FOR SERVICE CHARGE ON WORK DONE ON THE CURRENT WEBSITE AND DEVELOPMENT OF NEW WEBSITE FOR THE NIGERIAN SHIPPERS' COUNCIL'S OFFICIAL WEBSITE

Amount in words:

ONE MILLION SEVEN HUNDRED THOUSAND, TWO THOUSAND AND EIGHT HUNDRED NAIRA ONLY.