



NIGERIAN SHIPPERS' COUNCIL
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MEMO

From: **AE(O) 1**

To: **DHRM**

Dept: _____
Date: **23/09/2024**

ASSUMPTION OF DUTY

I am writing to formally confirm assumption of duty as an assistant executive officer in the Human Resource Management Department, from 23rd september, 2024.

I am eager to learn and contribute to the organisation, to achieve an organisational goal and objectives. I would endeavour to be accessible and available for any tasks.

Thanks for your support.

Duru .o. Timothy.

DD APD
AD (APD) SED
Please, deal
27/09/24
DHRM